COMPANY PROFILE



MKB
Business
Management
Services

Your trusted partner for business in *the UAE.*

Company setup, licences, visas, PRO, HR and finance, handled end to end by one team from our head office in Al Barsha, Dubai.

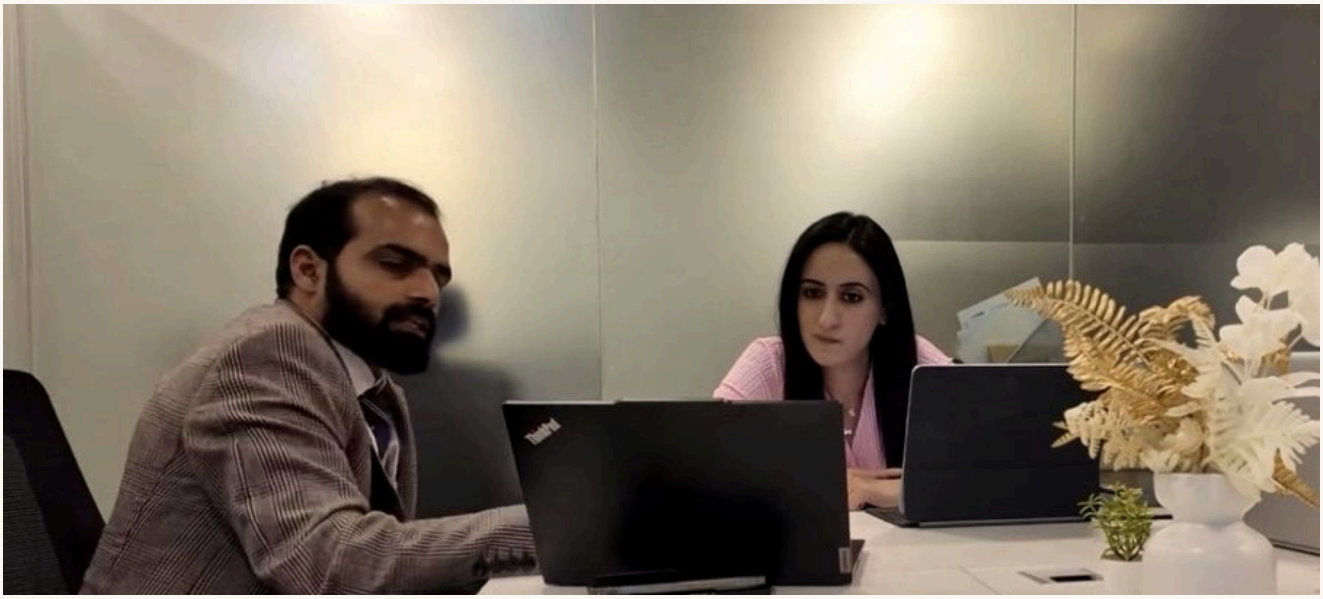
MKB CORPORATE · MKB ELEVATE · MKB EDUCATION

ABOUT MKB

One team that takes *the paperwork off your desk.*

MKB Business Management Services is a UAE-based business services company. We help entrepreneurs, employers and individuals set up, stay compliant and grow, from the first trade licence to every visa, renewal and filing that follows.

We combine fast responses and clear communication with hands-on execution. Our team works across the UAE, with business and education relationships in the UK and beyond.



HOW WE WORK

One point of contact

A named advisor who knows your file.

Done, not discussed

We take every request through to completion.

Clear updates

Status, documents and fees explained upfront.

Built to scale

From one visa to a full corporate account.

Full visibility

Trackers and shared folders for your team.

OUR HUBS

One name. *Three specialist hubs.*



MKB CORPORATE

Business setup, visas & PRO

- Mainland, free zone and offshore company formation
- Trade licences, renewals and amendments
- Employment, investor, family and Golden Visas
- HR, payroll, accounting, VAT and corporate tax



MKB ELEVATE

Events for entrepreneurs

- Founder evenings and speaker nights
- Masterclasses on setup, tax and growth
- Introductions to partners, investors and advisors
- Ask for the MKB Elevate profile



MKB EDUCATION

UK university programmes

- Executive Bachelor's, Level 7, MBA and MSc routes
- Recognised UK qualifications, studied from the UAE
- Eligibility checks and full application support
- Ask for the MKB Education profile

MKB CORPORATE

Everything your business needs, *under one roof.*

A complete business services partner for companies that want reliable results without managing several providers.

Business setup & licensing

- Mainland, free zone and offshore formation
- Trade licence applications and renewals
- Amendments and restructuring
- Local service agent arrangements
- Bank account opening assistance

PRO, labour & immigration

- New employment visas, renewals and cancellations
- Mission visas and change of status
- Emirates ID and medical fitness
- Establishment cards and Tawjeeh
- All MOHRE and immigration transactions

Golden Visa & residency

- Golden Visa applications
- Investor and partner residency
- Property-linked residency routes
- Family sponsorship and dependants

Document services

- Document clearing and government submissions
- Attestation
- Translation arrangements
- NOCs and corporate letters

CORPORATE PRO OUTSOURCING

For companies with regular staff movement, MKB can act as your outsourced PRO department or work alongside your in-house PRO. You get a dedicated account handler, a live transaction tracker and shared employee folders, so your HR team sees every status without chasing or visiting service centres.

People, payroll *and compliance.*

Recruitment

- Candidate sourcing
- Screening and shortlisting
- Interview scheduling
- Hiring support for growing teams

HR administration

- Employee records and documentation
- Onboarding
- Visa and immigration administration
- Day-to-day HR support

Payroll & WPS

- WPS salary processing
- Payroll preparation
- Employee changes and end-of-service
- Outsourced workforce administration

Accounting & bookkeeping

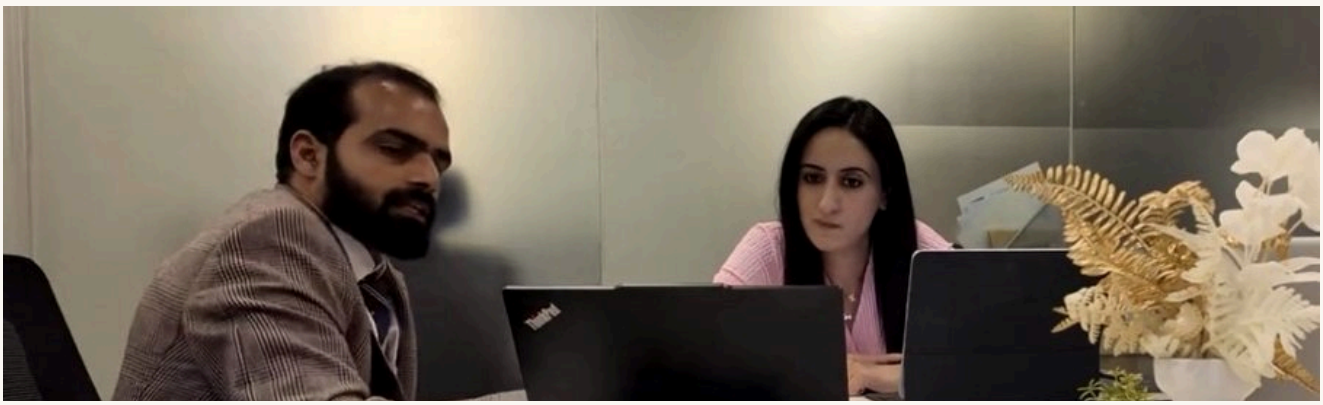
- Bookkeeping
- Management accounts
- Audit preparation

VAT & corporate tax

- VAT registration and returns
- Corporate tax registration and filing
- Deadline tracking so nothing is missed

Business compliance

- Licence renewals on time
- Corporate amendments
- Regulatory and government follow-up



HOW IT WORKS

Four steps. *No surprises.*

1

Talk to us

A free first conversation in person, by phone or on WhatsApp.

2

File check

We confirm exactly what applies to you and list the documents needed.

3

We handle it

Applications, typing, submissions and follow-ups, with updates at each stage.

4

Done

Your licence, visa or filing completed and your records kept on file.



FOR CORPORATE CLIENTS

An account model built for *busy HR teams.*

Dedicated account handler

A named MKB contact runs day-to-day communication.

Live transaction tracker

Every employee and transaction status in one place.

Shared staff folders

Authorised team members can access documents and completed outputs.

Scales with you

Support grows with your headcount and transaction volume.

Across the UAE

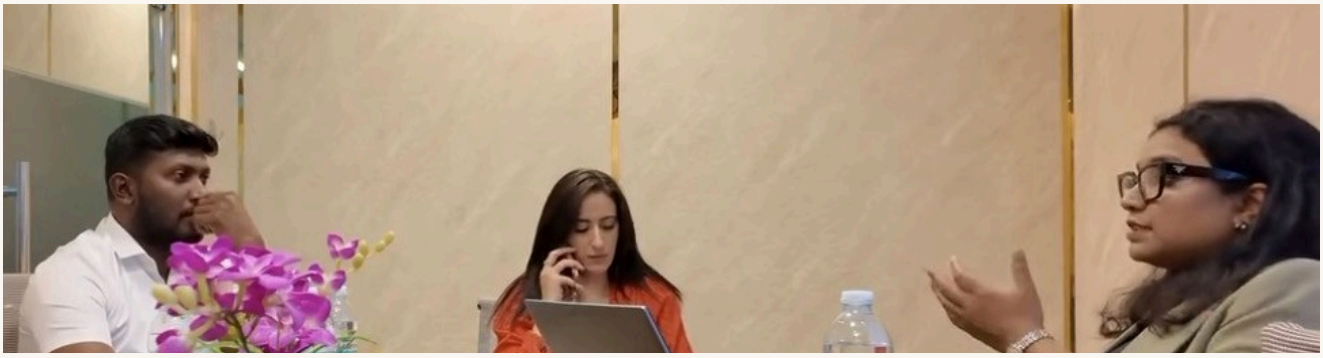
Processing support in every Emirate.

One partner

Setup, PRO, HR, finance and compliance through one team.

WHY COMPANIES CHOOSE MKB

Built around *your time.*



- Less internal admin and fewer follow-ups
- Cover during leave, absence and busy periods
- Flexible support without fixed overheads
- Fewer service-centre visits for your staff
- Clear view of documents, progress and next steps
- A team measured on responsiveness and results

WHAT CLIENTS SAY

★★★★★

"Everything was explained clearly from the start. The whole process was much easier than I expected."

GOOGLE REVIEW

★★★★★

"I was based in the UK throughout the setup. The team explained everything clearly and handled the UAE side without me having to travel back and forth."

GOOGLE REVIEW

★★★★★

"Quick responses, clear guidance and no unnecessary complications."

GOOGLE REVIEW

Read all our reviews or leave one at **www.mkbbms.com/review**

AUTHORITIES WE WORK WITH EVERY DAY

اقتصادية دبي DUBAI ECONOMY · amer · تسهيل TAS-HEEL · غرفة دبي DUBAI CHAMBER · RTA · وزارة الداخلية MINISTRY OF INTERIOR

MKB
Business Management Services

GET IN TOUCH

Let's get your business *moving.*

Book a free consultation at **www.mkbbms.com/book** or visit us in Al Barsha.

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Your business · Our expertise · Seamless solutions